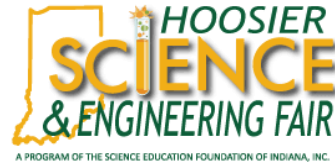




2024 Senior Division
Welcome Letter



February 6, 2024

Congratulations on being selected as a winner and having an outstanding project at your Regional Science Fair. We at the Science Education Foundation of Indiana are pleased to extend an invitation to you to participate in the 36th Hoosier Science and Engineering Fair. The competition will take place on Saturday April 6, 2024 at **IU Indianapolis in the IO Building**. A tentative schedule is included in this mailing. Most recent updates will be posted at www.sefi.org/hsef

Please read all of the information in this packet carefully and comply with all of the guidelines to ensure a trouble-free event.

Enclosures with this letter include:

1. General Information about the day.
2. Display and Safety Guidelines
3. Waiver of liability for the event (*to be completed online* <https://sefi.org/hsef/waiver.html>)
4. W-9 (required of all projects)
5. Scholarship application instructions (This is for Grade 12 students only).

Your project submission closely follows the submission for your regional fair. You will be expected to have a e-portfolio submission on theCN and should have the following items already loaded into your CN account. If you are missing a required element, you may upload the missing item(s) prior to March 26.

- A **30 second** "elevator speech" audio or video about the project.
- A **7-10 page** PowerPoint or Google Slide presentation of the most significant parts of your research project.
- A **Quad Chart** representing your project.
- If required for your project.
 - A copy of Form 1C if part of your ISEF paperwork set (see display guidelines for what must be at your booth
 - A Copy of Form 7 if your project is a continuation of prior years Additional/optional items may be on your CN account.
- A 5-minute (max) video of you presenting your project if you did not include a video in your PowerPoint.
- A pdf of your finalized research paper (ISEF requires a 12-page paper).
- Copies/samples of your data book/ project log
- A photo of you and team members (head and shoulder images only please)

Again, Congratulations on your good work.

A handwritten signature in blue ink that reads 'Glen M. Cook, Jr.' The signature is written in a cursive style.

Glen M. Cook, Jr.
Executive Director, SEFI

INFORMATION SHEET – 2024 Hoosier Science and Engineering Fair

Please note this year's program is being held at IUPUI in Hine Hall, Indianapolis, Indiana, and is a one day event taking place on Saturday, April 6, 2024.

Registration to compete at the State Science Fair

- All student exhibitors will be identified by the Regional Fair director or their designee. **NO STUDENT WILL BE ALLOWED TO SETUP AND COMPETE IF THEIR REGISTRATION WAS NOT SUBMITTED BY THE REGIONAL FAIR.**
- On-site check-in opens at 8:00 A.M. The schedule with other information about the State Fair is on the website www.sefi.org/hsef. The Annual Program will be distributed at registration.

Student Participant Information

1. One hundred twenty Senior Division candidates (grades 9-12) are invited to exhibit. These students are the top high school winners at their Regional Science Fair. *The top winners competing in this division will make up the Indiana Delegation as Regeneron ISEF Finalists and will compete at the 2024 Regeneron I International Science and Engineering Fair in May.*
To be considered for one of the Regeneron ISEF Finalist positions, Students must be in attendance at the entire event.

This includes attending the post fair meeting. FAILURE TO ATTEND THE EVENT IN ITS ENTIRETY WILL RESULT IN A FORFEITURE OF TRAVEL AND HOUSING SUPPORT FROM THE FOUNDATION.
2. All students are required to sign the liability waiver form and submit it during registration.
3. **All students must be present at all the HSEF (judging and awards programs) to be eligible to receive any prize or award.**

Judging

Judging will be ongoing throughout the day as well as by reviewing your submissions to your **theCN.com** e-portfolio. On the day of the event, students will have scheduled interview periods with judges both before and after lunch. During “non-scheduled” interview periods, students need to remain at their projects so that judges from special awards organizations can interview the exhibitors. **During judging, only judges, student competitors and Event Staff will be permitted in the judging areas.**

If students are approached by a judge or other event attendee for any information other than that related to conducting the research project, the student should contact a member of the event staff immediately.

NOTICE: Due to space constraints, Fire Marshall Occupancy standards, parents and teachers will not be permitted in the area during the judging day.

Paperwork requirements and setup on site

The exhibit floor will be open for setting up exhibits at 8:00 A.M. on the day of the event. During set-up, all projects will be reviewed by the SRC and Display and Safety Committee for approval to compete. All student exhibitors must submit the **waiver of liability, photo release waiver** and a **W-9** prior to competition.

Senior Division and Senior Team (Grades 9-12):

All student exhibitors MUST ELECTRONICALLY submit the project abstract and all the ISEF research forms required to conduct the research in the sefi.org registration system. Students MUST bring the original copy of signed ISEF forms with them to the HSEF for use by the event staff.

* All projects in all grade levels must be approved by the Hoosier Fair Scientific Review Committee prior to judging.

* Student competitors in all grades should also bring any notebooks containing data for their project. **We highly recommend that this be a copy of the notebooks and that the originals notebooks be kept at home.**

Research Exhibit Forms for students in grades 9-12

All students in grades 9-12 are expected to have completed/submitted the paperwork and forms as part of the registration to compete in a regional fair. This submitted version of your paperwork will be used by the SRC to conduct prior and post review. To be eligible to be selected to attend the ISEF, students must have the original copies of the forms. Failure to comply with this will result in disqualification for eligibility to be selected for ISEF.

The website www.societyforscience.org/isef contains the International Rules Guidebook and the project forms which you will need.

THECN.COM requirements

Your e-portfolio project submission closely follows the submission for your regional fair. You should have the following items already loaded into your CN account. If you are missing a required element, you may upload the missing item(s).

- A **30 second** "elevator speech" audio or video about the project.
- A **7-10 page** PowerPoint or Google Slide presentation of the most significant parts of your research project.
- For high school projects a **Quad Chart** representing your project. (*This should also be on paper at your booth the day of the in-person competition*).

Additional/optional items may be on your CN account.

- A 5-minute (max) video of you presenting your project if you did not include a video in your PowerPoint.
- A pdf of your finalized research paper (ISEF expects/requires a 12-page paper).
- Copies/samples of your data book/ project log
- A photo of you and team members (head and shoulder images only please)

Awards and Scholarships

Placement awards will be given to the Best of Show Projects in the Senior Divisions. Numerous special awards will also be presented along with the Foundation scholarships.

Scholarship applications are available for **12th grade presenters** selected to attend HSEF via download at www.sefi.org/hsef/scholarship/scholar24.pdf **The applications will be due within 10 days of your regional fair date or prior to March 25, 2024 whichever date is earlier.** The scholarship selection committee will conduct interviews via zoom in the week prior to the fair. Additional interviews may be conducted at HSEF. There are three \$1,000 SEFI scholarships offered at the HSEF. Each scholarship is named for one of the Foundation's original founders and leaders. These scholarships will be held in account for the student to be used during the first year of a college or university enrollment at an Indiana institution. Additional information will be provided in the scholarship application form available to eligible participants.

Housing at HSEF, Individuals requiring rooms on Friday evening, April 5, 2024 will need to make their own arrangements.

NO HOUSING ARRANGEMENTS WILL BE MADE BY THE FOUNDATION.

SUMMARY OF INSTRUCTIONS

- i ***Project check-in begins at 8:00 am so please do not arrive before this time.***
- ii There will be no parking on the brick paved space in front of the building. Find a parking spot in the parking lot and carry in your display material. Plan ahead if you have heavy objects, bring a wheeled cart to move items in.
- iii Teachers and Parents – due to space constraints, parents and teachers will not be able to remain in the area during judging sessions. Parents and teachers will be permitted to visit and view projects during setup and prior to the first judging session at 9:00. Parents and teachers will be permitted to return to the building after the last judging period and just prior to the awards program (see schedule in official program).
- iv ***AWARDS: Please note the times for the Awards programs***
 - a. Awards begin at 4:30 p.m. with a few comments from the judging chairs. Due to limited space. Each student may have only **2 guests** in attendance at the awards program. Students will be seated on the main level during the awards program. Parents and guests will be allowed to be seated on the 2nd floor or the first floor after students are seated. *Overflow will be able to watch in an adjacent room with livestreaming.*
- v **At the time of check in, all students must submit a waiver of liability, photo release form and a W-9 form.**
WE ASK THAT YOU NOT UPLOAD THESE DOCUMENTS INTO THE REGISTRATION SYSTEM.
- vi **It is suggested that you also bring a spare copy of your abstract to submit as we may not have received an abstract from all participants.**
- vii **SENIOR DIVISION PRESENTERS (GRADES 9-12)**
 - a. Do not forget to bring all your “official” signed Regeneron ISEF paperwork and or University IACUC/IRB Approval Letters to be submitted to the SRC. Failure to do so will result in disqualification from competition. We will not have a fax machine available to receive any forgotten files. **Even if you have submitted a copy online, you must still bring the official paperwork.**
- viii **IN ORDER TO RECEIVE ANY AWARD, IT IS A REQUIREMENT THAT THE STUDENT BE PRESENT AT THE ENTIRE EVENT INCLUDING THE APPROPRIATE AWARDS PROGRAM.**
- ix **ISEF DELEGATION SELECTION**
 - a. If a Senior division presenter is selected to attend the Regeneron ISEF, the student must be present at the entire event and at the meeting following the ceremony. Parents will not be selected as part of the official delegation even if they served as mentors. If the parents of a selected student wish to attend, all arrangements and expenses for travel, housing and registration will be their own responsibility. All attendees at ISEF must be registered by the foundation in advance of attending ISEF, any parent wishing to attend, must make arrangements to pay for their registration by contacting us directly.

FOR ADDITIONAL INFORMATION CONTACT GLEN COOK gcook@sefi.org